

## How to give to The Vine

- An electronic transfer (one-off) or regular gift (standing order) from your bank to **Leeds Community Development (The Vine)**. Please add a reference including the word “Gift”. This can be done by going into your branch, using Sort code: 20-48-46, Account number: 13253147.
- A cheque payable to **Leeds Community Development (The Vine)**.
- Charity cheques from a Stewardship or Charities Aid Foundation account payable to **Leeds Community Development (The Vine)**. Please send this to the Vineyard Centre with a note to make sure it is clear that this is **for Leeds Community Development (The Vine)**.

Regardless of how you give, if you haven't already done so and are eligible to do so please also complete a **Gift Aid declaration**.

### Our bank details:

**Barclays Bank**  
68 Town Street  
Horsforth  
Leeds  
LS18 4AX

**20-48-46**  
**13253147**  
**Leeds Community Development**



Using Gift Aid means that for every pound you give, we get an extra 25 pence from the Inland Revenue, helping your donation go further. This means that £10 can be turned into £12.50 just so long as donations are made through Gift Aid. Imagine what a difference that could make and it doesn't cost you a thing.

So if you want your donation to go further, Gift Aid it. Just complete this form and send it back to us at the address above.

*First name:* \_\_\_\_\_

*Surname:* \_\_\_\_\_

*Address:* \_\_\_\_\_

*Postcode:* \_\_\_\_\_

*Signature and date:* \_\_\_\_\_

☐ Please treat as Gift Aid all qualifying gifts of money made to the Leeds Community Development (The Vine) today, in the past four years, and in the future.

☐ I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

Please notify the office if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

**Leeds Community Development (The Vine)**  
**5 Sheepscar Court, Northside Business Park, Leeds, LS7 2BB**